Titus County Training & Travel Authorization Form

Person requesting training: <u>Irma Dunn</u> Job Title: Chief Clerk Date of request: (Must be 30 days prior to training) 09/21/2016 1. Title of conference, seminar or training Experienced Court Personnel Seminar 2. Destination/location of training Rockwall, Texas 3. Is training mandatory X or optional 4. Dates of training: 07/10/2017 to 07/12/2017 5. Dates of actual travel: <u>07/10/2017</u>, <u>07/12/2017</u> 6. Cost of registration: \$150.00 7. Total cost of meals (\$40.00 per day): \$100.00 8. Total costs of hotel/motel accommodations: \$130.00 + 13% tax 9. Will you travel by carpooling or by your personal vehicle? Carpooling If carpooling, will the vehicle used be your personal vehicle? No 10. Approximate total cost of travel: \$N/A or the approximate total miles to be claimed N/A 11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$396.90 I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included. Date: 9-21-16 County Judge Date Commissioner, Precinct 1 Date Commissioner, Precinct 2 Date

Date

Date

Commissioner, Precinct 3

Commissioner, Precinct 4

Titus County Training & Travel Authorization Form

Auditor Office

SEP 2 1 2016

Person requesting training: Wendy Mercier

Job Title: Clerk

Date of request: (Must be 30 days prior to training) 09/21/2016

1. The of conference, seminar or training		
2. Destination/location of training Rockwa	ull, Texas	
3. Is training mandatory \underline{X} or optional		
4. Dates of training: <u>07/10/2017</u> to <u>07/12/2017</u>		
5. Dates of actual travel: <u>07/10/2017</u> , <u>07/1</u>	2/2017	
6. Cost of registration: \$150.00		
7. Total cost of meals (\$40.00 per day): <u>\$1</u>		
8. Total costs of hotel/motel accommodation	ons: <u>\$130.00 + 13% tax</u>	
9. Will you travel by carpooling or by you	r personal vehicle? Carpooling	
If carpooling, will the vehicle used be your	r personal vehicle? Yes	
10. Approximate total cost of travel: \$	_ or the approximate total miles to be claimed 194	
11. Total approximate cost of training incl	uding attendance, meals, hotel accommodations, and	
travel. \$396.90 plus travel		
I affirm the above listed training and costs	are the most reasonable cost to Titus County with al	
factors included.	·	
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Elected Official: Judge Tong	11 Jubate: 9-31-16	
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County Judge	Date	
Commissioner, Precinct 1	Date	
<u> </u>		
Commissioner, Precinct 2	Date	
Commissioner, Precinct 3	Date	
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Commissioner, Precinct 4	Date	
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Titus County Training & Travel Authorization Form

Auditor Office SEP 2 1 2016

Person requesting training: Mishelle Livingston

Job Title: Clerk

Date of request: (Must be 30 days prior to training) 09/21/2016

Received

1. Title of conference, seminar or training <u>Experienced Court Personnel Seminar</u> 2. Destination/location of training Galveston , Texas 3. Is training mandatory Months of training: 03/8/2017 to 03/10/2017 5. Dates of actual travel: 03/10/2017 6. Cost of registration: <a \$\frac{\$140.00}{\$140.00}\$="" \$\frac{\$163.50="" +="" 15\%="" 8.="" 9.="" <a="" accomodations:="" by="" carpooling="" costs="" hotel="" href="Personal Vehicle" motel="" of="" or="" personal="" tax}\$="" tax}{\$163.50="" total="" travel="" vehicle?="" will="" you="" your="">Personal Vehicle If carpooling, will the vehicle used be your personal vehicle? Personal Vehicle 10. Approximate total cost of travel: \$ 11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$\$478.02 plus travel		
I affirm the above listed training and costs are factors included.	e the most reasonable cost to Titus County with all	
Elected Official: Judga Man	Jett Date: 9-20-16	
County Judge	Date	
Commissioner, Precinct 1	Date	
Commissioner, Precinct 2	Date	
Commissioner, Precinct 3	Date	
Commissioner, Precinct 4		